

STRATTON STRAWLESS PARISH COUNCIL

5th November 2025

Parish Clerk: Miss Lolly Dawson Email: ssparishcouncil@outlook.com

NOTICE OF MEETING AND SUMMONS TO ATTEND a meeting of the Parish Council which will be held on Monday 10th November 2025 at 7:30pm in Burroughes Hall, Parish Road.

PARISH COUNCIL MEETING AGENDA

1. To receive apologies

2. To receive Declarations of Interest and consider any requests for dispensations

Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda. To consider any dispensation requests.

3. To approve minutes of the Parish Council meeting held on 8th September 2025.

4. To report matters arising from the previous meetings, and consider any further actions.

4.1. To receive an update on the maps.

4.2. Gov.uk domain, website migration and emails.

4.3. Nutrient Neutrality and septic tank scheme, Harrison Civils Ltd are running in conjunction with Broadland District Council and Norfolk Environment Credits Limited, village consultations will begin again in 2026. Further details of the scheme can be found on our website

www.norfolkiversconsortium.com

5. To receive District and County Councillors & Police reports

5.1. County Councillor Dan Roper.

5.2. District Councillor Shane Ward.

5.3. Police Reports.

6. Public participation

7. Planning

7.1. To consider and respond to planning applications received before the meeting.

7.1.1. To receive an update to planning appeal APP/K2610/W/23/3331883. Local Planning Authority Reference 20212125 by Induct E A Limited at Mandon Plantation. 3.10.25 – compliance check required after 11/10.

7.1.2. 2025/2566, Proposal: Replacement first floor windows. Location: Manor Cottage Parish Road Stratton Strawless Norfolk NR10 5LP Applicant: Ms Rosalind Cook Application Type: Listed Building Consent. Comments required by 7 October, to ratify Councils response.

7.1.3. 2025/2999. Proposal: Erection of a 1no self build dwelling (detached bungalow and garage) Location: Land Adjacent Four Oaks Shortthorn Road Stratton Strawless Norfolk NR10 5NU Applicant: Mr & Mrs M Roe Application Type: Full Planning Permission. Deadline for response 20 November 2025.

7.2. To note planning decisions made by Broadland District Council

7.2.1. 2025/2866. Notification for prior approval of proposed conversion of former agricultural building to single storey dwelling (Class C3). Decision: Approval of details – Refused (Delegated). Dated: 29 October 2025.

7.2.2.

8. Highways

8.1. To receive a highways update, and any further actions.

8.2. To receive a SAM2 report.

- 8.3. To consider quotes for battery powered lighting at the bus shelters, and on-going maintenance and charging & BSIP grant.
- 8.4. To receive an update on a parish partnership scheme application.
- 8.5. To receive an update on the bus stops.
- 8.6. To consider the location of the Nora Waller memorial plaque.

9. Finance

- 9.1. To receive an up-to-date bank reconciliation.
- 9.2. To receive a budget expenditure review 25/26.
 - 9.2.1. To consider the donation request of £1,000 to the PCC, church, to cover grass cutting and other maintenance costs in 2026.
- 9.3. To consider the draft Budget for 2026/2027 and Precept.
- 9.4. To consider the Internal Audit quotes for 25/26. J. Beardshaw £150.00. The Virtual Auditor £150.00.
- 9.5. To consider and approve costs for repairs to the tree and fencing. (Cllr Levi Drake)
- 9.6. To approve payments and receipts, as presented at the meeting and including:

PAYMENTS				
Company	Description	Net	Vat	Gross
Hainford & Stratton Strawless News	Annual Magazine Fee	£250.00	£0.00	£250.00
Staff Costs	Month 8 & 9 Nov & Dec 2025	£675.12	£0.00	£675.12
Viking	Stationary Order	£29.40	£5.88	£35.28
Unity Trust	Bank Charges 30/11/25	£6.00	£0.00	£6.00
Unity Trust	Bank Charges 31/12/25	£6.00	£0.00	£6.00
MH	Bus Shelter Cleaning Dec 24 to Dec 25	£160.00	£0.00	£160.00
Microsoft 365	Business Standard Annual Subscription Renews 14/11/2025 (Refund LD)	£123.60	£24.72	£148.32
Norfolk Parish Training and Support	Annual Subscription	£57.50	£11.50	£69.00
RLS computers Ltd		£140.00		
INCOME				
SNBDC	CIL Income	£410.77	£0.00	£410.77

10. Correspondence

- 10.1. To receive the email with information regarding the (Hevingham, Stratton Strawless, Hainford and Horsford, A140 Cromer Road) (40 mph and 50 mph Speed Limits) Order 2025.
- 10.2. To receive email from highways requesting 40mph signs on Cromer Road, placed on private property, to please be removed.
- 10.3. Email from Pride & Place Team at SNBDC Town & Parish Summit invite 12th November 2025.
- 10.4. Email from Norfolk Constabulary to join OP Radium Trigger Plan.
- 10.5. Email from ACC (Norwich airport) regarding meetings on 22 April and 22 July 2026.

11. Admin

- 11.1. To receive an update from the Village Hall representative.
- 11.2. To consider and approve the Grant Awarding Policy and application form.
- 11.3. To receive an update from the Airport Consultative Committee meeting on 22nd October. (Cllr Lee Drake)

12. Receive items for agenda of next meeting.

13. Date of next meeting.

- 13.1. All meetings to be held at Burroughes Hall at 7:30pm, Monday 12th January 2026.
- 13.2. To consider and approve the 2026 meeting dates.