

STRATTON STRAWLESS PARISH COUNCIL

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Minutes of the meeting of the Parish Council held on Monday 9th March 2026 at 7:30pm in Burroughes Hall, Parish Road.

In attendance: Cllrs Martin Howard (Chair), Diane Farrow, Wayne Farrow, Levi Drake & Allan Johns.

Clerk: Mrs L Cracknell

Members of the public: 2, District Councillor Shane Ward & County Councillor Dan Roper (part).

1. Apologies

Apologies were accepted for Lee Stefan Drake due to work commitments & Ros Cook due to alternative personal commitments.

2. Declarations of Interest and consider any requests for dispensations

None.

3. Minutes

The minutes of the Parish Council meeting held on 12th January 2026 were APPROVED as a true and correct record of the meeting and signed by the Chair.

4. Matters arising from the previous meetings and any further actions.

- 4.1. Nutrient Neutrality and septic tank scheme update, at present Norfolk Environmental Credits has bought a lot of nutrient 'offset' from Harrisons (aka Norfolk Rivers Consortium) and along with the other mitigation that NEC has bought it currently has a sufficient supply of offset/credits to meet the current housing demand, so the scheme is no longer open or available.
- 4.2. Update on Parish Partnership application for larger signage and slow road markings has been sent, the Parish Council has been successful, £650.00 Parish Council contribution and £650.00 Norfolk County Council contribution. Norfolk County Council will carry out the work in due course.

5. District and County Councillors & Police reports

- 5.1. County Councillor Dan Roper reported that the County Council elections are going ahead on 7th May 2026, this will be Cllr Roper's last meeting with us after 13 years of service. Speed limit reductions through Hainford and Stratton Strawless and funding for traffic lights at Crostwick Lane, B1150, installed in 2017, these have both been achieved, Stratton Strawless, Hainford will be collated with Reepham for the future structure. County Council is in a pre-election period, expecting an announcement for LGR but this is to be confirmed. Council tax has been increased by 5% this year, mainly for adult social care, and Western Link has now been written off.
- 5.2. District Councillor Shane Ward reported Council tax has stayed at the same level, and services should be improved. Dog waste bins and complaints that they are full or damaged, but there have been nowhere to report it, so this can now be reported online via the South Norfolk Council website. Broadland Country Park should be completed this year. Carbon neutrality was aimed by 2030; this will be brought forward to 2028 to be carbon neutral.

6. Public participation

None on attendance.

7. Planning

7.1. Planning applications from Broadland District Council for consideration

- 7.1.1. 2026/0108, Proposal: Variation of condition 1 - approved drawings of existing application 2024/3784 (which consented to Amendment to 20040822 (as amended by 2024/3423) - change to design of dwelling) Date of decision 31/01/2025. Location: Land Adj To Caradon Shortthorn Road Stratton Strawless Norfolk. Application Type: Removal/Variation of Condition (S73 / S19). The response of NO COMMENT was APPROVED.
- 7.1.2. 2026/0107, Proposal: Variation of condition 1 - approved drawings of existing application 2024/3785 (which consented to Amendment to 20040823 (as amended by 2024/3422) - change to design of dwelling) Date of decision 31/01/2025. Location: Land East Of Bracken Close North Of Shortthorn Road Stratton Strawless Norfolk. Application Type: Removal/Variation of Condition (S73 / S19). The response of NO COMMENT was APPROVED.

7.2. Planning decisions made by Broadland District Council

- 7.2.1. None received.
- 7.3. The correspondence in relation to Planning appeal APP/K2610/W/23/3331883 regarding the future use of the land was received. It was confirmed by Broadland District Council planning department that the activity has ceased and the land has been reverted back to its lawful use. It was AGREED to take no further actions.
- 7.4. Notification of appeal against Refusal. 2025/2999, DCLG Reference 6005231. Location: Land Off Edwin Close, Stratton Strawless. If you wish to comment, or modify / withdraw your previous representations you can do so online at <https://appeal-planning-decision.service.gov.uk/comment-planningappeal/enter-appeal-reference>

8. Highways

- 8.1. Cllr M Howard provided a highways update. Cllr M Howard attended the traffic meeting regarding the A47 developments, there are road closures publicised, mostly at weekends. All live current and future road closures are available on this website: <https://one.network/>. Cllr M Howard will replace batteries in the bus shelter lighting.
- 8.2. SAM2 report from Cllr M Howard, the camera was located on Shortthorn Road in February 2026, the majority of road users are travelling at the allocated speed limit, 59,182 vehicles between 17th Jan and 3rd March 2026.

9. Finance

- 9.1. An up-to-date bank reconciliation was received, see Annex A.
- 9.2. A budget expenditure review 25/26 was RECEIVED. It was RESOLVED to move £150.00 from the training budget line as not required, to donations and put towards the new bench at the village hall.
- 9.3. Repairs to the tree and fencing, Cllr Levi Drake has investigated the location. It was AGREED for the Clerk to purchase the title deeds for the piece of land where the tree is located, off Serpentine Lane, to be able to contact the landowner and gain permission to maintain the area and repair the fencing.
- 9.4. Payments and receipts were APPROVED.

PAYMENTS				
Company	Description	Net	Vat	Gross
Village Hall	Hire 12.5.26 – 9.3.26	£120.00	£0.00	£120.00
Norfolk County Council	Parish Council Contribution to Parish Partnership Scheme for SLOW road markings and signage at the bus shelters.	£650.00	£0.00	£650.00

10. Correspondence

- 10.1. Email regarding Big Broadland Litter Pick 2026. It was AGREED for Cllr M Howard to enter into the draw and carry out a litter pick with a volunteer and Cllr Levi Drake.

11. Admin

- 11.1. Update from the Village Hall representative Cllr D Farrow reported that fundraising events are now scheduled monthly, anything raised will be going towards the toilet refurbishments, there is a crowdfunder open here: <https://www.crowdfunder.co.uk/p/31f0c673123cac6261f588a2bdc92267> to donate towards the toilet refurbishment. It was APPROVED to donate £132.83 towards the bench, along with the £410.77 previously agreed CIL money. Parish Council to purchase bench and donate to the Village Hall, plaque to be purchased within a £20.00 budget "donated by Stratton Strawless Parish Council".
- 11.2. The IT Policy was considered and APPROVED, new policy.
- 11.3. The Standing Orders were reviewed and APPROVED.
- 11.4. The Financial Regulations were reviewed and APPROVED.
- 11.5. The Data Protection Policy was reviewed and APPROVED.
- 11.6. The Records Management Policy was considered and APPROVED, new policy.
- 11.7. The Publications Scheme was reviewed and APPROVED.
- 11.8. The Internal Controls Policy was reviewed and APPROVED.
- 11.9. The insurance renewal document from Hiscox Insurance Company Limited was received, it was AGREED to source quotes or a valuation for the replacement cost of the bus shelters, currently insured for £8,000.00.
- 11.10. The SAM2 Risk Assessment was considered and APPROVED.

12. Items for agenda of next meeting.

- 12.1. Please send to Clerk.

13. Date of next meeting.

- 13.1. All meetings to be held at Burroughes Hall at 7:30pm.
- Monday 11th May 2026, 7:15pm Annual Parish Assembly, tea & coffee will be available.
- Monday 11th May 2026, 7:30pm Annual Parish Council Meeting, election of Chair and Vice Chair & AGAR & Internal Audit of 25/26 accounts approval.
- Monday 13th July 2026, 7:30pm Parish Council Meeting
- Monday 14th September 2026, 7:30pm Parish Council Meeting

Meeting Closed: 20:49

Signed:

Dated:

Annex A – Item 9.1 Bank Reconciliation

Stratton Strawless Parish Council

Bank Reconciliation produced 2/3/26 by L Dawson

Bank Balances @ 1/4/25

Barclays	£	-
Unity	£	10,268.55

PLUS Cashbook Income	£	9,577.13
MINUS Cashbook Expenditure	£	8,148.63

Cashbook Balance @ 2/3/26	£	11,697.05
PLUS UNCASHED PAYMENTS	£	1,712.80
MINUS UNCHASSED RECEIPTS		
Cashbook Balanced	£	13,409.85
Barclays	£	-
Unity Bank @ 28/02/26	£	13,409.85

Difference	£	-
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