

# STRATTON STRAWLESS PARISH COUNCIL

4<sup>th</sup> March 2026

Parish Clerk: Miss Lolly Dawson Email: [clerk@strattonstrawless-pc.gov.uk](mailto:clerk@strattonstrawless-pc.gov.uk)

NOTICE OF MEETING AND SUMMONS TO ATTEND a meeting of the Parish Council which will be held on Monday 9<sup>th</sup> March 2026 at 7:30pm in Burroughes Hall, Parish Road.

## PARISH COUNCIL MEETING AGENDA

### 1. To receive apologies

### 2. To receive Declarations of Interest and consider any requests for dispensations

Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda. To consider any dispensation requests.

### 3. To approve minutes of the Parish Council meeting held on 12<sup>th</sup> January 2026.

### 4. To report matters arising from the previous meetings, and consider any further actions.

4.1. Nutrient Neutrality and septic tank scheme update.

4.2. Update on Parish Partnership application for larger signage and slow road markings has been sent, response expending in March 2026.

### 5. To receive District and County Councillors & Police reports

5.1. County Councillor Dan Roper.

5.2. District Councillor Shane Ward.

### 6. Public participation

### 7. Planning

#### 7.1. To consider and respond to planning applications received before the meeting.

7.1.1. 2026/0108, Proposal: Variation of condition 1 - approved drawings of existing application 2024/3784 (which consented to Amendment to 20040822 (as amended by 2024/3423) - change to design of dwelling) Date of decision 31/01/2025. Location: Land Adj To Caradon Shortthorn Road Stratton Strawless Norfolk. Application Type: Removal/Variation of Condition (S73 / S19). To ratify the response of NO COMMENT.

7.1.2. 2026/0107, Proposal: Variation of condition 1 - approved drawings of existing application 2024/3785 (which consented to Amendment to 20040823 (as amended by 2024/3422) - change to design of dwelling) Date of decision 31/01/2025. Location: Land East Of Bracken Close North Of Shortthorn Road Stratton Strawless Norfolk. Application Type: Removal/Variation of Condition (S73 / S19). To ratify the response of NO COMMENT.

#### 7.2. To note planning decisions made by Broadland District Council

7.2.1. None received prior to the Agenda being published.

7.3. To receive correspondence in relation to Planning appeal APP/K2610/W/23/3331883.

7.4. To receive notification of appeal again Refusal. 2025/2999, DCLG Reference 6005231. Location: Land Off Edwin Close, Stratton Strawless. If you wish to comment, or modify / withdraw your previous representations you can do so online at <https://appeal-planning-decision.service.gov.uk/comment-planningappeal/enter-appeal-reference>

### 8. Highways

8.1. To receive a highways update, and any further actions.

8.2. To receive a SAM2 report.

## 9. Finance

- 9.1. To receive an up-to-date bank reconciliation.
- 9.2. To receive a budget expenditure review 25/26.
- 9.3. To consider and approve costs for repairs to the tree and fencing. (Cllr Levi Drake)
- 9.4. To approve payments and receipts, as presented at the meeting and including:

| <b>PAYMENTS</b> |                       |            |            |              |
|-----------------|-----------------------|------------|------------|--------------|
| <b>Company</b>  | <b>Description</b>    | <b>Net</b> | <b>Vat</b> | <b>Gross</b> |
| Village Hall    | Hire 12.5.26 – 9.3.26 | £120.00    | £0.00      | £120.00      |

## 10. Correspondence

- 10.1. To receive email regarding Big Broadland Litter Pick 2026.

## 11. Admin

- 11.1. To receive an update from the Village Hall representative.
- 11.2. To consider and approve an IT Policy.
- 11.3. To consider and review the Standing Orders.
- 11.4. To consider and review the Financial Regulations.
- 11.5. To consider and review the Data Protection Policy.
- 11.6. To consider and approved the Records Management Policy.
- 11.7. To consider and review the Publications Scheme.
- 11.8. To consider and review the Internal Controls Policy.
- 11.9. To consider the insurance renewal document from Hiscox Insurance Company Limited.
- 11.10. To consider and approve the SAM2 Risk Assessment.

## 12. Receive items for agenda of next meeting.

## 13. Date of next meeting.

- 13.1. All meetings to be held at Burroughes Hall at 7:30pm.
  - Monday 11<sup>th</sup> May 2026, 7:15pm Annual Parish Assembly
  - Monday 11<sup>th</sup> May 2026, 7:30pm Annual Parish Council Meeting, election of Chair and Vice Chair & AGAR & Internal Audit of 25/26 accounts approval
  - Monday 13<sup>th</sup> July 2026, 7:30pm Parish Council Meeting
  - Monday 14<sup>th</sup> September 2026, 7:30pm Parish Council Meeting