

STRATTON STRAWLESS PARISH COUNCIL

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Meeting of the Parish Council held on Monday 12th January 2026 at 7:30pm in Burroughes Hall, Parish Road.

In attendance: Cllrs Martin Howard (Chair), Diane Farrow, Ros Cook & Allan Johns

Clerk: Miss L Dawson

Members of the public: 2, District Councillor Shane Ward & County Councillor Dan Roper (part).

1. Apologies

Apologies were accepted for Cllrs Levi Drake and Wayne Farrow due to work commitments and Cllr Lee Drake due to alternative commitments.

2. Declarations of Interest

None

3. Minutes

The minutes of the Parish Council meeting held on 10th November 2025 were APPROVED as a true and correct record of the meeting and signed by the Chair.

4. Matters arising from the previous meetings, and consider any further actions

- 4.1. It was NOTED that two new sensor lights have been installed at the bus stops, Cllr M Howard reported batteries last 3-4 months, Clerk to order another packet of batteries cost approx. £15.00.
- 4.2. It was NOTED that the parish partnership bid for SLOW markings and larger signage was submitted on 28/11/2025, response expending in March 2026.
- 4.3. Gov.uk domain, website migration and emails.
- 4.4. Nutrient Neutrality and septic tank scheme, Harrison Civils Ltd update, no further information at present, Clerk to contact again in March 2026.
- 4.5. Update on the bus stop lighting, see item 4.1.
- 4.6. Parish Partnership application, see item 4.2.
- 4.7. To receive an update from the Airport Consultative Committee meeting on 22nd October. (Cllr Lee Drake)

5. District and County Councillors & Police reports

- 5.1. County Councillor Dan Roper reported that there is some of his community fund available, the Council will ensure to send this information to the Village Hall for their up-coming toilet refurbishment project. Update on Local Government Reorganisation, NCC is currently waiting on central government to publish their decision, expected by March 2026 to decide on whether it will be 1,2 or 3 unitary councils in Norfolk, it is still not known whether County Councillor elections will happen this year. The mayoral elections have currently been postponed until 2028. NCC Budget meeting is up-coming, 3 or 4% increase to be discussed.
- 5.2. District Councillor Shane Ward reported the Council has reviewed its Use of RIPA, Regulation of Investigatory Powers Act 2000, due to rise in fly-tipping this should be being used more. It was noted that Cromer Road / Serpentine Lane junction, regular large fly-tipping items will be investigated, as well as Carters Lane and Stratton Road. All residents can report a fly-tip to Broadland District Council's website.

6. Public participation

None in attendance.

7. Planning

7.1. Consider and respond to planning applications

7.1.1. 2025/3741, Proposal: New entrance porch to front, existing thatch and flat roof changed to tiled, insertion of dormers to front and rear with two storey infill extension to rear for master bed above family room. Location: Cobwebs, 8 Parish Road Stratton Strawless Norfolk NR10 5LW. Deadline for response 28 December 2025, planning procedure followed, the response of NO COMMENT was ratified.

7.2. Planning decisions made by Broadland District Council were NOTED.

7.2.1. Date of decision: 10 November 2025. App Number: 2025/3018 App Type: Removal/Variation of Condition. Location: Moorpark The Wilderness Shortthorn Road Stratton Strawless Norfolk Proposal: Variation of condition 2 of approved permission 2023/3649 - roof design (which consented to a single storey rear extension) 17/01/2024 Decision: Approval with Conditions (Delegated).

7.2.2. Date of decision: 19 December 2025. Appl Number: 2025/2999. App Type: Full. Location: Land Off Edwin Close, Stratton Strawless. Proposal: Erection of a 1no self build dwelling (detached bungalow and garage). Decision: Refusal (delegated).

7.2.3. To note that enforcement reference 2022ENF013, Mansom Plantation, was closed on 21 November 2025, notice complied with.

8. Highways

8.1. Highways update, no reported received.

8.2. SAM2 reports circulated and available on Parish Council website.

9. Finance

9.1. An up-to-date bank reconciliation was received.

9.2. A budget expenditure review 25/26 was received.

9.3. The Budget for 2026/2027 was considered and AGREED and the Precept figure was APPROVED to be £8240.89.

9.4. The donation of £50.00 to SAM2 volunteer to contribute to battery charging costs was APPROVED.

9.5. The allocation of the CIL income £410.77, was considered it was APPROVED to put it towards a picnic bench at the playground outside the Village Hall.

9.6. Repairs to the tree and fencing, next meeting.

9.7. It was NOTED that that unity bank is amending fees to £7.00 per month from 1 February 2026.

9.8. The payments were APPROVED.

PAYMENTS				
Company	Description	Net	Vat	Gross
Staff Costs	Month 10 Jan & 11 Feb & 12 March 2026	£675.12	£0.00	£675.12
Unity Trust	Bank Charges 31/01/26	£6.00	£0.00	£6.00
Unity Trust	Bank Charges 28/02/26	£6.00	£0.00	£6.00
Unity Trust	Bank Charges 31/03/26	£6.00	£0.00	£6.00
SAM2 volunteer	Contribution to costs	£50.00	£0.00	£50.00
NCC	Parish Partnership Scheme contri (if successful)	£750.00	£0.00	£750.00
Village Hall	Donation for toilet refurbishment	£260.00	£0.00	£260.00

10. Correspondence

10.1. The meeting notes from the SNBDC Pride & Place meeting on 9th December 2025 were circulated.

11. Admin

11.1. Update from the Village Hall representative, the hall volunteers are currently sourcing estimates for a full toilet refurbishment, planning monthly social events which are published on Facebook, village noticeboards and the Parish Council website. Contact Stratton Strawless Village Hall via email strattonstrawlessvillagehall@gmail.com if you are able to send any donations for the raffle and tombola, the team would be very grateful.

12.Items for agenda of next meeting.

12.1. To consider the Annual Parish Assembly, and history of Stratton Strawless.

12.2. To receive an update on the tree and fencing.

13.Date of next meeting.

13.1. All meetings to be held at Burroughes Hall at 7:30pm;

Monday 9th March 2026

Monday 11th May 2026, 7:15pm Annual Parish Assembly followed by the Annual Parish Council Meeting (Election of Chair, AGAR & Internal Audit of 25/26 accounts approval)

Monday 13th July 2026.

Meeting Closed: 21:05

Signed:

Dated:

Item 9.1 Bank Reconciliation

Stratton Strawless Parish Council
Bank Reconciliation produced 12/1/26 by L Dawson

Bank Balances @ 1/4/25		
Barclays	£	-
Unity	£	10,268.55
PLUS Cashbook Income	£	9,577.13
MINUS Cashbook Expenditure	£	5,891.34
Cashbook Balance @ 12/1/26	£	13,954.34
PLUS UNCASHED PAYMENTS	£	348.40 Month 9 Payroll
MINUS UNCHASSED RECEIPTS		
Cashbook Balanced	£	14,302.74
Barclays	£	-
Unity Bank @ 31/12/2025	£	14,302.74
Difference	£	-

Item 9.2 Budget Expenditure Report for 2025 / 2026

**STRATTON STRAWLESS PARISH COUNCIL -
BUDGET EXPENDITURE REVIEW 25-26 at 12/1/26**

COST CODE	25-26 BUDGET	25-26 ACTUAL	Variance
INCOME			
PRECEPT	£ 8,711.00	£ 8,711.00	£ -
OTHER	£ 200.00	£ 866.13	£ 666.13
TOTAL INCOME	£ 8,911.00	£ 9,577.13	£ 666.13
EXPENDITURE			
Clerks Salary	£ 3,800.00	£ 2,312.66	£ 1,487.34
HMRC	£ 850.00	£ 491.40	£ 358.60
Microsoft	£ 150.00	£ 115.20	£ 34.80
Subscriptions	£ 600.00	£ 599.50	£ 0.50
Audit	£ 150.00	£ 120.00	£ 30.00
Church Grass	£ 250.00	£ 300.00	£ 50.00
Bus Shelter cleaning	£ 200.00	£ 199.63	£ 0.37
Insurance	£ 450.00	£ 476.72	£ 26.72
Village Hall	£ 500.00	£ 120.00	£ 380.00
Post/Stationary	£ 50.00	£ 29.40	£ 20.60
Travel Expenses		£ -	£ -
Chairmans Allowance	£ 40.00	£ -	£ 40.00
Banking Charges	£ 72.00	£ 54.00	£ 18.00
Cllrs allowance	£ 50.00	£ -	£ 50.00
Donations	£ 550.00	£ 545.48	£ 4.52
Training	£ 150.00	£ -	£ 150.00
s137	£ -	£ -	£ -
Village Maintenance	£ 900.00	£ 358.33	£ 541.67
TOTAL EXPENDITURE	£ 8,762.00	£ 5,722.32	£ 3,039.68