

STRATTON STRAWLESS PARISH COUNCIL

Parish Clerk: Miss Lolly Dawson Email: ssparishcouncil@outlook.com

Minutes of the meeting of Stratton Strawless Parish Council held on Monday 14th July 2025 at 7:30pm in Burroughes Hall, Parish Road.

In attendance: Cllrs Martin Howard (Chair), Ros Cook, Wayne Farrow & Allan Johns.

Clerk: Miss L Dawson

Members of the public: 1, District Cllr Shane Ward

1. Apologies

Apologies were accepted for Cllrs Lee Stefan Drake, Levi Drake & Di Farrow.

2. Declarations of Interest

None.

3. Minutes

The minutes of the Parish Council meeting held on 12th May 2025 were APPROVED as a true and correct record of the meeting and signed by the Chair.

4. Matters arising from the previous meetings

- 4.1. To receive an update on beware of children sign outside the playground.
- 4.2. To receive an update on the maps.

5. District and County Councillors & Police reports

District Cllr Shane Ward reported that the council is looking to pilot an AI system to enquiries. Also, the annual treasury report has been completed. Public Space Protection Orders renewals are in progress. Speed restriction 50mph project, the signage has not yet been ordered, installation was planned for June 2025, this is being chased. A resident contacted regarding a grant for insulation in their home, the District does not have funding for this at present, and central government funding is on hold. If residents do need support of any kind, they can contact the Parish Clerk or District Councillor and any grants available can be shared.

6. Public participation

None.

7. Planning

7.1. Planning applications

- 7.1.1. Update to planning appeal APP/K2610/W/23/3331883. Local Planning Authority Reference 20212125 by Induct E A Limited at Mansom Plantation. The company operating plan to cease use on 11th July 2025, with the deadline for removal of all equipment and cabins by 9th October 2025. There has been no update at this time from the Inspectorate that any appeal has been submitted.
- 7.1.2. 2025/1528, Proposal: Consent under section 37 of the Electricity Act 1989 to add a third conductor to existing overhead electricity line Location: Land At Short Thorn Road Felthorpe Norfolk. The council's decision to respond with no comment was ratified.
- 7.1.3. 2025/1532, Proposal: Outline planning permission for 1 self build dwelling Location: Land West Of Bracken Close North Of Shorthorn Road Stratton Strawless Norfolk. Deadline for response 1st July 2025. The council's decision to respond with no objection was ratified.
- 7.1.4. 2025/1891, Proposal: Certificate of lawfulness for existing use or development to regularise the siting and use of a vehicular access Location: Maple House 7 Edwin Close Stratton Strawless Norfolk NR10 5RY. Application Type: Lawful Development - Existing Use / Development. Deadline 22nd July 2025. OBJECTION, due to A restriction on access, and it

being considered dangerous to other highway users, access should be from the rear of the property.

7.2. Planning decisions made by Broadland District Council

- 7.2.1. 2025/0286, Maple House 7 Edwin Close. New vehicle access and wall (retrospective following refusal of 2024/2335. Refusal (Delegated) on 10 March 2025. To note that an appeal against the refusal has been submitted. The appeal documents and decision (when issued) can be viewed at our offices, South Norfolk House, The Horizon Centre, Broadland Business Park, Peachman Way, Norwich, NR7 0WF, during office hours or via our website (<https://www.southnorfolkandbroadland.gov.uk>). The Inspectors decision (when issued) and information regarding the progress of the appeal can be accessed at <http://acp.planninginspectorate.gov.uk>

8. Highways

- 8.1. Highways update, it was noted that there is overgrown hedging onto the public footpath along the A140, Clerk to report.
- 8.2. The SAM2 report was received and is available on the Council's website, Shortthorn Road for May/June 2025, 85th percentile is 40.9mph so not a concern for speeding.

9. Finance

- 9.1. An application for the Parish Partnership Scheme 2026/2027 was considered, Clerk to investigate potential improvements to the A140 footpath between Ellis Timber & The Fox. Clerk to contact Highways and request a site visit to pursue improvements to the bus stop crossing outside Woodland View. The Bus Shelter improvements grant was considered, it was agreed to look into lighting improvements to the shelters, deadline for applications 31st October 2025.
- 9.2. An up-to-date bank reconciliation was received.

Stratton Strawless Parish Council

Bank Reconciliation produced 14/7/25 by L Dawson

Bank Balances @ 1/4/25

Barclays	£	-
Unity	£	10,268.55

PLUS Cashbook Income	£	4,392.54
MINUS Cashbook Expenditure	£	2,257.19

Cashbook Balance @ 14/7/25	£	12,403.90
PLUS UNCASHED PAYMENTS	£	343.56
MINUS UNCHASED RECEIPTS	£	24.19
Cashbook Balanced	£	12,723.27

Barclays	£	-
Unity Bank @ 30/6/25	£	12,723.27

Difference	£	-
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9.3. A budget expenditure review 25/26.

STRATTON STRAWLESS PARISH COUNCIL - BUDGET EXPENDITURE REVIEW 25-26 at 14/7/25

COST CODE	25-26 BUDGET	25-26 ACTUAL
INCOME		
PRECEPT		£ 4,355.50
OTHER	£ 200.00	£ 37.04
TOTAL INCOME	£ 200.00	£ 4,392.54
EXPENDITURE		
Clerks Salary	£ 3,800.00	£ 545.14
HMRC	£ 850.00	£ 136.00
Microsoft	£ 150.00	£ -
Subscriptions	£ 600.00	£ 47.00
Audit	£ 150.00	£ 120.00
Church Grass	£ 250.00	£ -
Bus Shelter cleaning	£ 200.00	£ -
Insurance	£ 450.00	£ 489.57
Village Hall	£ 500.00	£ 120.00
Post/Stationary	£ 50.00	£ -
Travel Expenses		£ -
Chairmans Allowance	£ 40.00	£ -
Banking Charges	£ 72.00	£ 24.00
Cllrs allowance	£ 50.00	£ -
Donations	£ 550.00	£ 345.48
Training	£ 150.00	£ -
s137	£ -	£ -
Village Maintenance	£ 900.00	£ 358.33
TOTAL EXPENDITURE	£ 8,762.00	£ 2,185.52

EAR-MARKED RESERVES		
Election Fees	£ 750.00	
Staffing Costs	£ 1,000.00	
Legal Fees	£ 500.00	
Bus Shelter	£ 2,000.00	
TOTAL	£ 4,250.00	£ -

9.4. Costs for repairs to the tree and fencing, Cllr Levi Drake, next meeting.

9.5. The payments and receipts, as presented were APPROVED.

PAYMENTS				
Company	Description	Net	Vat	Gross
Staff Costs	Month 3 June 2025	£337.56	£0.00	£337.56
Staff Costs	Month 4 July 2025	£337.56	£0.00	£337.56
Staff Costs	Month 5 August 2025	£337.56	£0.00	£337.56
Unity Trust	Bank Charges 31/5/25	£6.00	£0.00	£6.00
Unity Trust	Bank Charges 30/6/25	£6.00	£0.00	£6.00
Unity Trust	Bank Charges 31/7/25	£6.00	£0.00	£6.00
INCOME				
South Norfolk	Recycling Reclaim textile banks 24/25	£24.19	£0.00	£24.19

10. Correspondence

- 10.1. An email from Breckland District Council regarding the update on Local Government Organisation was noted.
- 10.2. An email from a resident with information regarding the Nutrient Neutrality, was received, it was AGREED to support raising awareness for the scheme, which is at no cost to the homeowner. More information is available here: <https://www.norfolknutrientneutrality.co.uk>, a poster is to be published with the next agenda.
- 10.3. An email from Local Plan team at South Norfolk and Broadland District council that the online consultation relating to the district-wide **Design Code for South Norfolk and Broadland** is open until 23rd June 2025.
<https://southnorfolkandbroadland.placechangers.co.uk>

11.Admin

11.1. Cllr Ros Cook provided an update from the Village Hall, external painting has been carried out, new external lights have been fitted. The next event will be held on 31st July 2025, an Art Exhibition between 5pm and 8pm. The Flower and Produce Show is scheduled for 13th September 2025.

12.Receive items for agenda of next meeting.

12.1. Nutrient Neutrality free septic tank grants.

13.Date of next meeting.

13.1. All meetings to be held at Burroughes Hall at 7:30pm, Monday 8th September 2025.

Meeting Closed: 20:30

Signed:

Dated: